



SIMPLE TIPS TO SELF-ASSESS YOUR HEALTH & SAFETY RESPONSIBILITIES & COMPLIANCE

General Health & Safety

1) An Outline of the employer's responsibilities

The Health & Safety at Work Act 1974 requires employers to provide health & safety information, training, instructions and supervision of staff. The Management of Health & Safety at Work Regulations places further duties on employers to conduct risk assessments, to record the significant findings and then provide appropriate information and training to ensure staff are able to work to safe systems of work based in the findings of the risk assessment. In addition to the general written health & safety policy required by all employers of five or more people, additional policies will be required for specifically hazardous activities. The policies and risk assessments will determine both safe systems of work and training requirements. If you are not sure how you are doing call us for a free consultation.

2) Self -assess your application of good practice and compliance

A simple 10 point check list:

- 1) Does your organisation have an up to date Health & Safety policy as required by the Health & Safety at Work Act 1974?
- 2) Has your organisation conducted all of its risk assessments as required by the Management of Health & Safety at Work Regulations 1999?
- 3) Have you provided information, instructions, supervision and training for staff in health & safety?
- 4) Have you access to competent help to assist you manage health & safety as required by the Management of Health & Safety at Work Regulations 1999?
- 5) Are your insurers satisfied that you are operating safe systems of work in line with best practice?
- 6) If you had an accident could you defend a claim or prosecution by the Health & Safety Executive/
- 7) Have you clearly identified what knowledge, skills and behaviours your staff should have at all levels to work safely?
- 8) Are you aware that where two or more employees share a work place (even on a temporary basis) the employers have a duty to cooperate in respect of Health & Safety
- 9) Are you aware that health and safety training must be provided within company time
- 10) Are you aware that new fire legislation requires every employer to have a plan to deal with a fire in the work place



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How Solutions Training can help

1. Are you looking for a company with credibility that works with customers including the 999 services as well as industry, public, commercial and voluntary sectors?
2. Do you want them to have credibility including accreditations with organisations such as the Institute of Occupational Safety and Health, the Chartered Institute of Environmental Health, The Royal Institute of Public Health, The Health & Safety Executive and EDEXCEL all of whom require robust quality assurance systems?
3. Do you need the knowledge and reassurance that the company has traded for fourteen years?